



MEMO

To: BRS Associates
From: Charlie Wilson, Senior Vice President
Date: March 3, 2020
Re: Buckner Plans and Responses to Global Coronavirus

The safety and protection of those we serve, and our staff are the highest priorities for Buckner Retirement Services. We are implementing strategic plans and precautions addressing the coronavirus to help mitigate risks to residents and associates.

Because senior adults appear to be most vulnerable to the virus, we are monitoring the COVID-19 situation through information, calls and webinars provided regularly by the Centers for Disease Control (CDC) and the BRS team is reinforcing health readiness by:

- Activating its Emergency Preparedness and Operations teams at each of the six campuses and holding regular conference calls to discuss the health status of each community
- Coordinating with local government agencies, first responders and health care facilities in case emergency response for residents or associates is necessary
- Regularly reviewing community emergency preparedness processes and re-educating associates regarding the BRS infection control protocol, inventorying supplies, and preparing associates through information and education
- Discussing the COVID-19 situation status and risk mitigation tips and suggestions at resident townhall meetings
- Communicating with residents and family members that Buckner is taking this seriously and that we are taking every reasonable precaution
- Pointing all visitors to the community main entrance with potential questionnaires to screen for symptoms and risks
- Conducting additional health screenings for new residents and healthcare admissions
- Developing methods and opportunities to reduce stress and help families stay connected during this period



Working Together

As we work together to reduce risks to our communities, there are ways that you can help.

- Do not come to work if you are experiencing any symptoms and let your supervisor know if you are out due to illness
- Avoid coming to work if someone in your household is experiencing symptoms
- Consult [CDC guidelines](#) and limit any unnecessary international travel if possible
- Follow all infectious disease control precautions as trained
- Report any concerns to your immediate supervisor

Additional Information

Visit <https://www.buckner.org/coronavirus-blog> for the most up to date information about preventing the spread of germs and viruses and other relevant tips and information about the coronavirus. For additional questions and concerns please contact your supervisor or Director of Nursing.