



Memo

To: Members, Residents and Private Caregivers & Sitters
From: Charlie Wilson, Senior Vice President
Date: March 20, 2020
Subject: Notice -Limitation of Access & Procedures for Private Caregivers & Sitters

COVID-19 continues to spread and to pose an increasing, imminent threat of disaster throughout Texas. The Centers for Disease Control and Prevention (CDC) has advised that person-to-person contact heightens the risk of COVID-19 transmission. The Texas Department of State Health Services has determined that as of March 19, 2020, that COVID-19 represents a public health disaster.

Therefore, for the protection of all our residents, **effective at 12:01a.m March 23, 2020**, all Buckner Retirement Services communities will no longer allow any private sitters or caregivers who are non-essential to resident care to enter any level of care in any of the buildings on Buckner properties. Therefore, all residents (and their families) should evaluate whether their private caregiver or sitter is essential to the resident's care.

All essential caregivers and sitters are required to observe the following procedures in order to be allowed on the premises:

- To qualify for entrance, private caregivers and sitters must be on the approved list at the front desk and undergo a screening process **every time you enter the premises**.
- Caregivers and sitters must only visit the resident you are assigned to, follow all infection control protocols, and leave the property as soon as your allowed shift for your assigned resident ends.
- Caregivers and sitters are required to take the shortest route possible to the resident's apartment or room, only stopping to observe required hygiene procedures. Remain in place with the resident until your duties are complete.

Thank you for your understanding and compliance. Buckner Retirement Services is committed to taking proactive steps to minimize the risks to every resident for the safety and health of all members, residents and staff during the current COVID-19 crisis. Let's work together to keep each other safe and healthy.